

Sessions Offered Monday, July 27 through Tuesday, August 4, 2020 Virtual Buy-back Day FAQ

Thank you for your patience and support as we address the details for this new professional learning opportunity. Below are answers to several frequently asked questions we have received regarding the Monday, July 27 through Tuesday, August 4, 2020 Virtual Buy-back Day sessions.

In addition to the August 6, 2020 Buy-back Day and the August 7, 2020 Preservice Day professional learning opportunities, TUSD is offering all TUSD teachers additional opportunities to participate in professional learning to support distance learning for our students. In lieu of the **January 29, 2021**, Buy-back Day, teachers may elect to take 6.5 hours of professional development beginning Monday, July 27, 2020 through Tuesday, August 4, 2020.

Teachers will be required to register for the sessions they are choosing to attend via GoSignMeUp! and complete a timesheet. January 29, 2021 Buy-back Day will still be scheduled for training opportunities for teachers who do not participate in training the week of July 27, 2020. In order to be paid the Buy-back Day rate of \$249, teachers must register for and attend 6.5 hours of professional development during the week of July 27, 2020; and must complete all components of the Buy-back day timesheet and submit to their site principals who will submit to the Professional Learning Department. Teachers may attend these virtual professional learning sessions from home.

- The information emailed to teachers states teachers must attend 6.5 hours of PD, but with 1.5-hour sessions, this total is not possible. Will the next lowest possible total of 6 hours also earn the full \$249?
 We will accept 6 hours, since sessions are 1.5 hours long. Our intent is to give teachers access to PD, not to create more barriers.
- 2. Do I have to attend all of my 6.5 hours' worth of sessions in one day or can I attend sessions on any day between July 27 and August 4?

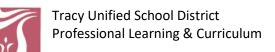
 Teachers may take sessions on different days between July 27 and August 4 for the sessions to count for the Virtual Buy-back Day (July 27-August 4).
- 3. Where do I receive and submit my timesheet for the Monday, July 27 through Tuesday, August 4, 2020 Virtual Buy-back Day? Timesheets will be available for the Virtual Buy-back Day at sites beginning August 6th. Teachers will complete the timesheet, listing the name and GSMU course code for each session attended, and completing all parts of the timesheet (name, ID, signature, and date). Teachers will submit timesheets to principals.
- 4. Do sessions offered on August 5, 2020 count toward the Virtual Buy-back Day (July 27-August 4)?

Tracy Unified School District Professional Learning & Curriculum

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No, for a session to count for the Virtual Buy-back Day, it needs to be taken between July 27, 2020 and August 4, 2020.

- Sessions attended on Wednesday, August 5, 2020 are for those who choose to attend during the Voluntary Prep Buy-back (August 5/June 1), but this cannot count toward the Virtual Buy-back (July 27 through August 4).
- Sessions attended on Thursday; August 6, 2020 will count toward the August 6th Buy-back Day.
- We cannot pay twice for the same day.
- 5. I am very nervous about utilizing Microsoft Teams. I see the Teams sessions are offered multiple times. Can I attend a Teams session for the Virtual Buy-back and again for the August 6th Buy-back? I know it will benefit me to hear things more than once.
 - These are the same courses and we do have recordings of these sessions available on the Distance Learning Portal Page so that you can re-watch at your own pace. You are welcome to attend a session more than once.
- 6. I have already attended a few virtual professional learning sessions this week July 20 through July 24. Could these courses count toward the 6.5 hours of training needed for the Virtual Buy-back Day (July 27 through August 4)? Unfortunately, sessions must be attended between July 27 and August 4 to count toward the Virtual Buy-back Day.
- 7. Are all the sessions titled "Setting Up your Virtual Classroom through Microsoft Teams" (course codes 3690 through 3692) the same session? Yes, this session is repeated multiple times, on multiple days to allow teachers to attend when convenient to their schedule.
- 8. Heather Reyburn sent out on Monday July 19, 2020, a list of classes to take regarding digital components for My Math & Wonders (Elementary Math & ELA Texts). Will these sessions count toward the Virtual Buy-back Day pay as well? We are currently adding these McGraw Hill sessions into GSMU so that they can count toward the Virtual Buy-back Day (July 27 through August 4). Teachers will need to register via GoSignMeUp! to receive credit for these sessions and will need to register via McGraw Hill to receive the Log-in information (see GSMU for details). If you have already registered through McGraw Hill for these sessions, you will still need to register via GSMU to receive credit for the Virtual Buy-back day.
- 9. Can I attend any session from anywhere to receive credit for the Virtual Buy-back day (July 27 through August 4)?



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For a session to count, the sessions must be approved through Professional Learning and available via GSMU (with the exception of the two Microsoft Office Teams sessions offered on Monday, July 27).

Microsoft Teams Training

Teams 101

Creating, Managing, and Running a classroom team

Monday, July 27, 2020 10:00AM-11:30AM Link to Register

https://forms.office.com/FormsPro/Pages/ResponsePage.aspx?id=NGbdODEQUEyptNFs2dl9VxgCc4ltVfdKhbXV1t0JcclUN1paOTI5Njc5VjZTMTIEUzE3NEpYSlo5Ri4u

Teams 201

Assignments, Grades, Meetings

Monday, July, 27, 2020 11:30AM-1:00PM Link to Register

https://forms.office.com/FormsPro/Pages/ResponsePage.aspx?id=NGbdODEQUEyptNFs2dl 9VxgCc4ItVfdKhbXV1t0JccIUQ1pUVE5DR1M3TlhENkg2STlaUVkwR0pTMC4u

10. Because I can attend the Monday, July 27, 2020 through Tuesday, August 4, 2020 Virtual Buy-back Day from home, can I attend the Thursday August 6, 2020 Buy-back day and the Friday, August 7, 2020 Preservice Day from home? No, to receive credit for attending the Thursday, August 6, 2020 Buy-back day and the Friday, August 7, 2020 Preservice Day, teachers will need to register via GSMU, sign-in and out at their school sites with their site principal and attend virtually in their classrooms.